

**CHILD CARE COMMITTEE ATTENDANCE  
TUESDAY, OCTOBER 7, 2008**

**PRESENT:**

Joy Lerman	Chair/TJ Solutions
Franca DiStefano	Joy of Childhood Conference Committee
Stephanie McKenzie	Kids Connection Care and Education
Debbie Brauswetter	Regional Municipality of York Children's Services
Stephanie McKenzie	Supervisor's Association
Pat Henry	YPCE
Sandra Sanz	York Region District School Board
Fran Zeppieri	Past Chair/York Catholic District School Board
Susan Morris	Treasurer
Jean Wise	Family Day
Joy Vance	York Child/Communication Committee
Lori Young	Regional Municipality of York Children's Services
Cathy Elliott	Region of York
Marilyn Santaguida	Acting Secretary/Community of Maple CCS
Nancy Mosey	Denison Child Care
Toni Pellicano	AECEO York Branch
Marc Marasco	School Age Sub-Ctte
Debbie Hart	YRRSLP
Patti Griffin	York Region Enhance Funding Ctte.
Amy Chui	York Region Health Services
Deb Van Noort	Ministry of Children and Youth
Silvia Basedau	Ministry of Children and Youth
Pat Chapados	Ministry of Children and Youth
Mark Manser	Ministry of Children and Youth
Shawna Lee	Quality Assurance/Children's Mental Health
Kathy Lucky	Regional Municipality of York Children's Services
Gail Wright	YPCE

**REGRETS:**

Nelia Madeira	Vice Chair/Community of Maple CCS
Diane Taylor	YMCA
Charlena Harvey	Our Lady of Annunciation
Diane Kashin	Seneca College
Nadia Waddell	York Region Health Services
Roger Charlesworth	Nursery School Operator
June Brown	Secretary/Kids Connection Care and Education
Marlene Green	YRPSL

**ABSENT:**

Linda Wheeler	EIS
Pat Hofsepian	Family Day
Josephine Mayles	YRHS
Mary Turfryer	York Region Public Health Services
Alicia Acosta	Supervisor's Association
Bernice Landry	Early Learning and Care Steering Committee

**CHILD CARE COMMITTEE MINUTES**  
**October 7, 2008**

**1. Approval of Agenda**

Motioned by Joy Vance and seconded by Gail Wright to approve the agenda.

**2. Approval of Minutes**

Motioned by Debbie Brausewetter and seconded by Lori Young to approve the minutes of September 9, 2008.

**3. Follow Up Action**

- Susan Morris met with the Kinark management team to discuss the management of funds for the ctte.
- Joy Lerman contacted Terry and it was determined that a certificate would be provided to the successful literacy candidate and funds will follow for the professional development. Terry will also report back to the ctte.
- Marilyn contacted Paula Stranieri as the past chair of the Child Care Professional Development. Paula confirmed that she is co-chairing the ctte. with Alicia Acosta, she will follow up with Alicia to determine who will be attending the CCC meetings.
- Email list has been updated.
- Add the College of Early Childhood Education to the agenda as a community update – Marilyn
- Charles Pascal – “Share Your Thoughts” – Update – Joy Lerman

**4. Treasurer’s Report**

Susan provided an update outlining new procedures to be followed by all. Email report to be included in the minutes.

**ACTION:** Review new procedures and sponsorship in June 2009.

**5. Ministry of Children and Youth Presentation – Pat Chapados**

Serious Occurrence Update

- Compliance date for new procedure/reports was July 31, 2008
- New form – things to consider
  - Check – Ministry of Children
  - Check – Central East Region
  - Program Advisor – as per individual site
  - Legal Name – Write out in full
  - Executive Director – must be available on the report
  - Date of Incident/Date of Report – can be different
  - Must include a detailed description of what happened, what did the centre do – add extra pages if needed
  - Client – is the child (first name with last initial)
- No Physical restraint allow – nothing should be reported in this area
- Serious occurrence recommended for – broken bones, surgery, stitches, serious medical attention required
- 24 hours to report – use this time period to investigate and collect all the facts to include in the report

- Must indicate on the report that it is closed, if the report is not final, you need to use the same form if you have additional information to add to this incident
- Allegations of Abuse is only consider a serious occurrence if it happens at your centre
- "Missing Child" on the form
  - Should be considered a serious occurrence if you call the police
- Complaint about Service Standard – If a child goes missing due to lack of supervision
  - Allowed one phone to parents to locate child before you would be required to report

#### Enhanced Serious Occurrence

- Reports should not be left on the answering machine
- 1 hour to make report

#### ***When unsure call to ask for clarification***

#### Annual Summary

- Due the end of January of each year
- No reminders
- Use this summary to review the nature of the incidents at your site

#### College of Early Childhood Education

- All Early Childhood Educators will need to be registered with the College if they are working in a child care centre
- \$75 application fee will be waived if you are register before January 31, 2009
- Act will be proclaimed in January 2009
- Operators will be advised that you must have all ECEs registered within the next year
- Centres will be expected to show evidence that ECEs are registered with the College during licensing renewal in 2010.

#### Email Addresses

- Email addresses for all operators will be required
- Operators will receive email notices to renew licenses
- Moving to email communication

## **6. SUB-COMMITTEE UPDATES**

### **a) Communication – Joy Vance**

- Mint containers were purchased to accommodate the full name of the ctte.
- Calendars were distributed for Oct, Nov and Dec for input.
- Website stats indicate approximately 1000 hits per day.

### **b) Childcare Professional Development – Alicia Acosta/Paula Stranieri**

- Workshop on Behavioural Management – tentative date November 19<sup>th</sup>, 2008
- Next meeting is November 27<sup>th</sup>, 2008

### **c) Joy of Childhood Conference – Franca DiStefano**

- Next meeting is scheduled for October 14, 2008, at OLACCC from 10:00a.m. to 12:00p.m.
- Registration packages will be finalized
- Registration has been capped at 500, only waitlist available.
- Ctte members will received a t-shirt
- Looking for centres to volunteer children's centre pieces Fall/Halloween theme for the conference lunch tables, contact Franca if interested.

**d) Quality & Accessibility – Shawn Lee**

- Inclusive Measurement Document will be distributed at the Joy
- New members wanted to help ctte look at next steps
- Ctte. to consider workshop for front line staff about the College of Early Childhood Education

**e) School Age Professional Development**

- Revisit the 911 binder, put the information on CD.
- Network session about the Relationship between Centre and School – tentative date November 27, 2008
- Consider Including Community Partners in the network session.

**f) Emergency Preparedness Taskforce – Jean Wise**

Nothing new to report.

**g) Recreative Village – Toni Pellicano**

**Looking at developing relationship with larger agencies that funds can be flowed through.**

**ACTION:** Proposal for funds to employ someone to do the work associated with this project.

**SECTOR UPDATES**

➤ **AECEO-Toni Pellicano**

- Workshop – Full Day Early Learning “Making Your Voices Heard” – October 28, 2008 – Richmond Hill High School
- Workshop – Importance of AECEO Membership – November 13, 2008

➤ **Children’s Mental Health – Shawna Lee**

- Email report to include in minutes.

➤ **Enhanced Funding-Patti Griffin**

- Currently there are 42 children on the waitlist (30 individual, 4 groups)
- On Oct 2<sup>nd</sup> – information session was held on Group Triple P Training initiative for Enhance Funding Workers. We have a commitment for 10 Enhance Funding Workers and 7 team members to audit the training.
- The Training will take place at Richvale Community Centre starting October 21<sup>st</sup>. There will be five classroom sessions and three workplace visits. The sessions will be co-facilitated by Lisa Whitney from Kinark, Willie Dingwall from York Region and Cindy Ignacio from York Centre.
- The Enhance Funding Standing Ctte. meeting will be held on Friday, October 24<sup>th</sup> from 9:00 to Noon at 55 Eagle St.
- Orientation sessions for operators will be held on October 27, 2008 at the South Service Centre in Richmond Hill from 9:30 – 11:30 a.m. An invite will go out to all Operators with an Enhanced Funding Agreement.

➤ **Region of York – Cathy Elliott**

- Minutes from September 9, 2008 must be changed to reflect 1.2 million in additional funds to be used towards Fee Subsidy.
- Copies of "Just the Facts" 2006 Census overview was shared. Additional reports are available on the York Region website.

➤ **Seneca College – Diane Kashin**

- Diane requested that she be added to the distribution list.
- The Bachelor of Applied Arts – Child Development (BCD) is going well, our direct entry for January 2009 (diploma holders) is almost full for the part time students. Thanks EIS, YCD and YP for supporting their staff in their efforts to get their degree.
- For the diploma program – we will be starting the January first semester students with a new curriculum which slowly will be replacing the old curriculum.
- The environment conference is scheduled for October 24 & 25 is going – there are still spots available.
- Mentoring Pairs Project – Seneca will be getting involved in the Ministry funded mentoring pairs project – more information to follow. Supervisors are encouraged to register – it is a great opportunity. [www.mentorpairsforchildcare.org](http://www.mentorpairsforchildcare.org).

➤ **Supervisor's Association**

- Next meeting is scheduled for October 16, 2008

➤ **York Catholic District School Board –Fran Zeppieri**

- Early Learning and Care Ctte is asking if the CCC Ctte would consider financially supporting a take home as part of the "Count Me In" workshop.

Motion to approve up to \$800 to be spent on a marketing strategy for the CCC that would support numeracy for "Count Me In" participants. Motioned by Sandra and seconded by Fran. Approved.

➤ **York Region District School Board-Sandra Sanz**

- Christmas hours – Closed from December 25, 2008 through to January 2, 2009. Only centres with separate security system will be able to open during this time.

➤ **Community & Health Services**

- Listeriosis Update – As of October 2, 2008 – 44 cases, 22 deaths, average age 77

**York Region Preschool Speech and Language – Marlene Green**

- Nothing to report

➤ **EIS Report – Linda Wheeler**

- Nothing to report

## **COMMUNITY UPDATES**

### ➤ **Pre-Natal – 6**

- Nothing to report

### ➤ **Best Start – Joy Vance**

- Network will meet mid November 2008

### ➤ **Early Learning and Care Steering Committee – Sandra Sanz**

- Next Meeting is October 23, 2008

### ➤ **College of Early Childhood Education**

- See report under Ministry of Children and Youth

**Next meeting is scheduled for Tuesday, November 4, 2008  
1-3pm at the Catholic School Board  
320 Bloomington Road**