

CHILD CARE COMMITTEE OF YORK REGION

Quality & Accessibility Subcommittee

Terms of Reference September 2007- June 2009

Purpose:

To promote positive environments and experiences that support and nurture all children and their families. To provide professionals involved in the care and education of young children with resources and information that enhance quality and support inclusion.

Objectives:

- To raise awareness of quality and inclusion issues influencing the care and education of all children.
- To promote and enhance professional practice as it relates to quality and the successful inclusion of all children.
- To collect and disseminate information about tools for assessing and maintaining quality and to support inclusion.
- To support the child care community in developing effective networks.

Membership:

Membership of the Quality & Accessibility Subcommittee could include but not be limited to:

A.E.C.E.O. York Branch, Y.R.D.S.B., Y.C.D.S.B., Supervisor's Association, E.C.E. Community, The Regional Municipality of York – Child Care Services, E.I.S, Health Services, CTN, Children's Mental Health, Seneca College E.C.E. Faculty, family members and the informal sector.

The membership is expected to support the work of the Quality & Accessibility Subcommittee and the Child Care Committee of York Region.

Members must demonstrate their interest in the work of this subcommittee through their willingness to actively participate in the committee and/or task force work.

If a member is unable to regularly attend meetings or resigns, the Chair will approach the organization/agency requesting that a replacement be appointed.

Organizational Structure:

The Co-chairs and the Secretary (appointed on a monthly rotation), will manage the operations of the subcommittee, which includes managing the correspondence and representing the subcommittee in the community.

The term of office for the subcommittee executive is two years. In order to ensure consistency in the work of the subcommittee, members will be asked to make a two year commitment.

Each member will carry one vote and a quorum will consist of 51% of membership.

Accountability:

The Quality & Accessibility Subcommittee is accountable to the Child Care Committee of York Region through the Terms of Reference and the annual Work plan. After the review of these documents, the subcommittee will submit them to the Child Care Committee for approval.

The Chair or designate will sit as a member of the Child Care Committee and is expected to keep the committee informed of the work of the subcommittee and any issues or concerns that arise.

Minutes of meetings will be retained in the subcommittee binder and on disk by the chair/secretary.

The membership is accountable to the agencies/organizations that they represent this subcommittee and the child care community of York Region.

Frequency of Meetings:

The Quality & Accessibility Subcommittee will meet monthly or as often to meet its objectives.

Orientation:

Members of the Quality & Accessibility Subcommittee are responsible for the orientation and training of new members. Orientation will address this subcommittee's link to the Child Care Committee as well as the subcommittee's mandate, goals, objectives, operational and organizational structure, and finances.

Terms of Reference will be reviewed every two years, or as required.

NB- All committee members are aware that QASC minutes will be posted on the Child Care Committee website.

Approved October 2007